



P.O. Box 2121
Waterbury, CT 06722
TOLL FREE 800.992.2226
WEB www.wctfcu.com

773 Straits Turnpike
Middlebury, CT 06762
TEL 203.758.9500
FAX 203.758.8514

110 Federal Road
Danbury, CT 06811
TEL 203.791.1117
FAX 203.791.2447

Account Closure Request

Instructions

1. Complete all fields as applicable.
2. Ensure that an account owner has signed, as indicated below.
3. Return completed form to:

By Regular Mail:

WCTFCU
PO BOX 2121
Waterbury, CT 06722

By Fax:

203-758-8514 (Middlebury)
203-791-2447 (Danbury)
Attention: Member Services

Member Information

First Name

Last Name

Address (must match credit union records)

City

State

Zip code

Phone Number (Required)

Account Number (Required)

Social Security Number (Required)

Reason for closing

- ☐ No longer using ☐ Moving ☐ Marriage/Divorce ☐ Service Related Issue
☐ Other _____

Funds are disbursed via check

- ☐ Mail to account holder ☐ Pickup at Middlebury Office ☐ Pickup at Danbury Office

Account Owner Signature

Date

Account Owner Signature

Date

Checklist

- Have you provided contact information in case we need to reach you?
- Have you provided your account number?
- Is the address you provided what the credit union has on file?
- Did you sign the form?